



जीविका
ग्रामीण विकास विभाग, बिहार सरकार

**बिहार ग्रामीण जीविकोपार्जन प्रोत्साहन समिति
राज्य ग्रामीण आजीविका मिशन, बिहार**



तृतीय तल, विद्युत भवन – 2, बेली रोड, पटना – 800 021, दूरभाष: +91-612-250 4980, फ़ैक्स: +91-612-250 4960, वेबसाइट: www.brlps.in

BIHAR RURAL LIVELIHOODS PROMOTION SOCIETY (BRLPS)
GOVERNMENT OF BIHAR
DEPARTMENT OF RURAL DEVELOPMENT

e-tender(NIT) Reference No. BRLPS/Proj-MIS/2380/24

**Notice Inviting Tender
(Request for Bid - RFB)
For**

**SUPPLY AND INSTALLATION OF 800 DESKTOPS AND UPS
WITH COMPREHENSIVE OEM ONSITE WARRANTY
INCLUDING ALL ACCESSORIES**

OPEN TENDERING (TWO ENVELOPE)

e-Procurement Mode Only

(<https://eproc2.bihar.gov.in>)

Date: 28-07-2025

ACRONYMS

AY	Assessment Year
BG	Bank Guarantee
CEO	Chief Executive Officer
EMD	Earnest Money Deposit
FY	Financial Year
GST	Goods and Services Tax
ITB	Instructions to Bidders
LoI	Letter of Intent
NIT	Notice Inviting Tenders
PAN	Permanent Account Number
PoA	Power of Attorney
RoC	Registrar of Companies
TDS	Tax Deducted at Source
TIA	Tender Inviting Authority
PC	Producer Company

NOTICE INVITING TENDERS (NIT)-Two Envelope

1. The Bihar Rural Livelihoods Promotion Society (BRLPS), Patna intends to select supplier via e-tendering for Supply and installation of 800 desktops and UPS with 03 years comprehensive OEM onsite warranty including all accessories.
2. To participate in the e-tendering process, the bidder is required to get themselves registered with Bihar Government Centralized e-Procurement portal, i.e., <https://eproc2.bihar.gov.in>. For support related to e-tendering process, bidders may contact at following address during working hours: 10.00 AM to 6 PM. (All days in week except Sunday and few selected state holidays on "eProc 2.0 Help Desk Address: m-junction services limited RJ Complex, 2nd Floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. - Shastri Nagar, Patna 800 014, Bihar. Tollfree No: 1800 5726571" or may contact on Email Id: eproc2support@bihar.gov.in

3. Schedule of Events

S.No	Event Description	
4.1	Start Date & time of downloading the BIDDING DOCUMENT	28/07/2025 through e-Procurement Portal https://eproc2.bihar.gov.in
4.2	Last date & time for submission (upload) of online bid document	21/08/2025 till 03:00 PM, on the e-Procurement Portal https://eproc2.bihar.gov.in
4.3	Time, Date of opening of Technical Bid	21/08/2025 at 03:30 PM on the e-Procurement Portal https://eproc2.bihar.gov.in
4.4	Time, Date of opening of Financial Bid	To be announced later at e-Procurement Portal https://eproc2.bihar.gov.in as well as www.brlps.in/Procurement/Tender .
4.5	Pre-bid meeting (Date & time)	06/08/2025 at 11:00 AM Query if any, should submit one day before the pre bid meeting date on email id proc.sp@brlps.in and spm.mis@brlps.in
4.6	Pre- bid meeting venue	Conference Hall, Bihar Rural Livelihoods Promotion Society, Annexe-II, Vidyut Bhawan, Bailey Road, Patna-800021
4.7	Tender Document Cost	INR 10,000 /- (Non-refundable) to be deposited online through payment gateway available on https://eproc2.bihar.gov.in .
4.8	Earnest Money Deposit	INR 15.0 lakh to be deposited online through payment gateway available on https://eproc2.bihar.gov.in or Bank Guarantee

Note – i) Interested bidders may obtain further information about this Notice Inviting Tender (NIT) from the office of the Bihar Rural Livelihoods Promotion Society (BRLPS).

ii) <https://eproc2.bihar.gov.in> does not accept tender after closing date and time in any circumstances.

4. Bidders may also see the tender documents (except price schedule) from BRLPS website www.brlps.in/procurement/Tender for reference purpose.
5. The tender shall be accompanied by Earnest Money Deposit (EMD) of Rs. 15.0 lakh (Rupees Fifteen Lakhs only) to be deposited online through payment gateway available on <https://eproc2.bihar.gov.in>. Bidders may also submit EMD in the form of Bank Guarantee payable to Bihar Rural Livelihoods Promotion Society payable at Patna Valid for 06 months from the last date of submission of bid.

6. Bidder claiming exemption from submitting EMD under MSME, should upload the entire valid updated MSME certificate with National Industry Classification Code - Group **4741**. **They have also to upload a notarized affidavit (on a stamp paper with appropriate value) that if they withdraw their bid during the evaluation of bid and does not accept award, suitable legal action may be taken on them.**
7. Tender Processing Fee (TPF) amount for the sum of Rs. 590/- (Five hundred Ninety Rupees) to be paid by the bidder through e-Payment mode through payment gateway available on <https://eproc2.bihar.gov.in>.
8. The technical and financial bids must be submitted through e-Procurement Portal at <https://eproc2.bihar.gov.in> on or before the date and time specified above
9. BRLPS doesn't take any responsibility for the delay/ Non-Submission of Tender/ Non-Reconciliation of online Payment caused due to non-availability of Internet Connection, Network Traffic/ Holidays or any other reason."
10. The bidders shall submit their eligibility and qualification details, certificates as mentioned in the tender document.
11. The bidder shall upload the scanned copies of all the relevant certificates, documents etc., as required in support of their eligibility criteria/ technical bids and other certificate /documents through e-procurement portal <https://eproc2.bihar.gov.in>.
12. The Bidding documents shall be submitted in the mode as mentioned below:

(1) Earnest Money Deposit (EMD)	To be submitted through online mode as state above.
(2) Technical Bid	Online (Cover-Technical Stage)
(3) Financial Bid	Online (Cover-Cost Bid Stage)
13. The technical bids will be opened through e-procurement portal <https://eproc2.bihar.gov.in> on the date **21/08/2025** at 03:30 AM. In the event of any of the above-mentioned day being declared a holiday/closed day for the BRLPS, the bids will be opened in the next working day at the scheduled time
14. The bids must be uploaded through (e-mode/online) at the e-Procurement Portal <https://eproc2.bihar.gov.in>.
15. All prospective bidders may attend the Pre-Bid meeting. The venue, date and time are indicated in Schedule of Events above
16. All Tenders must be accompanied by EMD as mentioned above. No bidder (except MSME registered organization seeking exemption as above) is exempted from submission of EMD as mentioned in the tender document. Tenders without EMD shall be summarily rejected
17. BRLPS reserves the right to accept or reject any or all bid/s or change the terms and condition of NIT or cancel the NIT without assigning any reasons at any stage and time.
18. For further enquiry and information, please contact during office hours 10:00 AM to 6:00 PM – Dr. Santosh, Procurement Specialist - BRLPS – 9771478314; or email at proc.sp@brlps.in
19. All further notifications/ Corrigendum/ Addendum, if any shall be posted on e-Procurement Portal <https://eproc2.bihar.gov.in> as well on BRLPS Website at www.brlps.in/procurement/tender.
20. **Disclaimer:** Please note, in the "Estimated value box" on the e-Procurement Portal <https://eproc2.bihar.gov.in>, "Zero" has been mentioned, by the BRLPS due to Evaluation process.

**Chief Executive Officer cum Mission Director,
Bihar Rural Livelihoods Promotion Society**

INSTRUCTIONS TO BIDDER (ITB)

1. General Instructions

1.1. The bidder should prepare and submit its offer as per instructions given in this section.

1.2. Instructions/ Guidelines for tenders for electronic submission of bids online have been mentioned below for assisting the prospective bidders to participate in e-tendering.

Registration of Bidders: To participate in the e-tendering process, the bidder/ agency are required to get themselves registered with Bihar Government Centralized e-Procurement portal, i.e., <https://eproc2.bihar.gov.in>. For support related to e-tendering process, bidders may contact at following address during working hours: 10AM to 6PM (All days in week except Sunday and few selected state holidays on “eProc 2.0 Help Desk Address: m-junction services limited RJ Complex, 2nd Floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. - Shastri Nagar, Patna 800 014, Bihar. Tollfree No: 1800 572 6571” or may contact on Email Id: eproc2support@bihar.gov.in

1.2.1. **Digital Signature certificate (DSC):** Each bidder is required to obtain a class-II or Class-III Digital Signature Certificate (DSC).

1.2.2. The bidder can search & download NIT & Tender Documents electronically from computer once she/he logs on to the eProcurement Portal <https://eproc2.bihar.gov.in> using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

1.2.3. **Submission of bids:** Bids are to be submitted through online mode on the eProcurement Portal <https://eproc2.bihar.gov.in> at a time for following activities – uploading documents for submission of technical bid & Financial bid on or before the prescribed date & time as mentioned in Notice Inviting Tender (NIT) using the Digital Signature Certificate (DSC). The documents will get encrypted (transformed into non-readable formats).

1.2.4. Before preparing the tender and uploading the same e-Procurement portal, the bidder should read and examine all the terms & conditions, instructions, checklist etc. contained in the Tender Documents. Failure to provide required information or to comply with the instructions incorporated in these Tender Documents may result in rejection of tender(s) submitted by bidders.

1.2.5. The tenders which are not for entire items will not be accepted. (The tenders /bids should be for all items mentioned in the bidding document).

1.2.6. **Bid Validity** – The bid should be valid for a period of 180 days from the date of submission of bid.

1.2.7. The prices quoted shall be inclusive of all the factors mentioned in this document; all applicable taxes and duties, transportation but excluding Goods & Services Tax (GST) in the provided price format available on eProcurement Portal <https://eproc2.bihar.gov.in>. This shall be quoted in the online mode only. GST if applicable, will be paid as per the prevailing rates/rules.

1.2.8. The technical bid (technical and financial details of the bidder/agency) shall be uploaded (with a forwarding letter as per **Appendix ‘C’**) on or before the last date of submission in online mode only. Tenders submitted after the stipulated date & time

(closing date and time for uploading the tender as mentioned in Point 4, Notice Inviting Tender (NIT) shall not be considered, and would summarily be rejected.

2. Tendering Expense

The bidder shall bear all the costs and expenditure incurred and/or to be incurred by it in connection with its tender including preparation, attending pre bid meeting and uploading of its tender and subsequently processing the same. Bihar Rural Livelihoods Promotion Society (BRLPS) will, in no case be responsible or liable for any such cost, expenditure etc. regardless of the conduct or outcome of the tendering process.

3. Language of the tender

The tender submitted by the bidder and documents relating to the tender shall be written in the English language. However, the language of any printed literature furnished by the bidder in connection with its tender may be written in any other language, provided the same is accompanied by an English translation and, for purposes of interpretation of the tender, the English translation shall prevail.

However, if the language of any of the printed document(s) submitted by the bidder is/are in "Hindi" language, then there is no need for providing an English translation of the same document, for interpretation.

4. Amendments to Tender Document

- 4.1. At any time prior to the deadline for submission of tender, BRLPS may, for any reason deemed fit by it, modify the Tender Documents by issuing suitable amendment(s) to it.
- 4.2. Such an amendment will be notified on eProcurement Portal <https://eproc2.bihar.gov.in> and the same shall be binding to all prospective Bidders.
- 4.3. Any bidder who has downloaded the tender document should watch for amendment, if any, issued on the above eProcurement Portal <https://eproc2.bihar.gov.in> and the BRLPS will not issue separate communication to them. The BRLPS shall not be responsible in any manner if prospective Bidders miss any notifications placed on e-Procurement Portal <https://eproc2.bihar.gov.in>.

5. Pre-Bid Meeting

- 5.1 In order to provide response to any doubt regarding terms and conditions, Specification and any other matter given in the tender document, a pre-bid meeting has been scheduled to be held in the office of BRLPS as per details given hereunder:

Date & Time	06/08/2025 at 11:00 AM
Venue	Conference Hall, Bihar Rural Livelihoods Promotion Society, Patna
Contact persons	Dr. Santosh, Procurement Specialist, Mobile - 9771478314
Email address for submitting queries	proc.sp@brlps.in & spm.mis@brlps.in

- 5.2 During the pre-bid meeting, the clarification sought by the prospective bidders with regard to this bid shall be responded appropriately. However, clarification shall be given and prospective bidder may be asked to submit their written request by close of office same day. Bihar Rural Livelihoods Promotion Society (BRLPS) shall upload written response on the eProcurement Portal <https://eproc2.bihar.gov.in> to such requests for clarifications, without

identifying its source. In case required, amendments, in terms of Para 4, Section I above shall be issued, which shall be binding on all prospective bidders.

6. Clarifications to Tender Documents

- 6.1. A prospective bidder requiring any clarification regarding terms & conditions, technical specifications etc. given in the Tender Documents may also submit written request for clarifications to Dr. Santosh, Procurement Specialist through email ID: proc.sp@brlps.in and spm.mis@brlps.in latest by 01 (one) day prior to of pre- bid meeting.
- 6.2. In the event, of the above-mentioned day being declared as a holiday/closed day for Bihar Rural Livelihoods Promotion Society (BRLPS), the prospective bidders can submit written request for clarifications, by 12:00 PM. on the same day.
- 6.3. All the prospective bidders will be notified of response to clarifications only through eProcurement Portal <https://eproc2.bihar.gov.in>. Any bidder who has downloaded the tender document should watch for clarifications/addendums, if any, issued on the above-mentioned website and BRLPS will not issue separate communication to them.
- 6.4. The BRLPS shall not be responsible in any manner if a prospective bidder fails to notice any notifications with regards to the present NIT placed on the eProcurement Portal <https://eproc2.bihar.gov.in> for any purposes.

7. Earnest Money Deposit (EMD)

- 7.1. The tender shall be accompanied by Earnest Money Deposit (EMD) of Rs. 15 lakhs (Fifteen lakh rupees only) to be deposited online payment gateway available on eProcurement Portal <https://eproc2.bihar.gov.in>.

However, bidder may also submit EMD in the form of Bank Guarantee issued by any Nationalized Bank/Scheduled Indian Bank of India. The Bank Guarantee should be valid for 06 months from the last date of submission of Bid. The Bank Guarantee should be issued in favor of Bihar Rural Livelihoods Promotion Society, Patna. Bidder submitting EMD in the form Bank Guarantee will have to upload scanned copy of Bank Guarantee with their Technical Bid and hard copy of same should reach BRLPS Office on or before the date and time of opening of Technical Bid.

- 7.2. It may be noted that no bidder is exempted to deposit EMD (except MSME as above). Tenders submitted without EMD shall be summarily rejected.
- 7.3. The EMD will be returned to bidders without any interest, after conclusion of the resultant agreement with the BRLPS.
- 7.4. Earnest money is required to protect the BRLPS against the risk of the Bidder's conduct, which would warrant the forfeiture of the EMD.
- 7.5. The EMD/ Bid Security shall be forfeited by the BRLPS hereunder or otherwise, under the following conditions:
 - a) If a Bidder engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice.
 - b) If a Bidder withdraws its Bid during the period of bid validity as specified in this document or extended by the BRLPS from time to time;
 - c) In the case if the Selected Bidder fails to:
 - i. furnish the Performance Security (PS) before signing the agreement within the period prescribed in the Letter of Intent (LoI)
 - ii. sign the agreement.

8. Preparation of Tender

8.1 The Bidding documents shall be submitted in the mode as mentioned below: -

1. Earnest Money Deposit (EMD)	The tender shall be accompanied by Earnest Money Deposit (EMD) of Rs. 15 lakhs (Rupees Fifteen lakh only).
2. Technical Bid	Online (Technical Stage)
3. Financial Bid	Online (Cost Bid Stage)

8.2 Bidders are requested not to submit the hard copy of Technical & Financial Bid (except BG). In case the hard copies are submitted, the tender shall be straight away rejected. Also, uploading of the financial bid in technical bid will also result in rejection of the tender.

8.3 The tender shall be duly signed, by the authorized person duly approved by the appropriate authority in terms of '**Power of Attorney**' at the appropriate places as indicated in the tender documents and all other pages of the tender including printed literature, if any shall be initialed by the same person(s) signing the tender. The tender shall not contain any erasure or overwriting, except as necessary to correct any error made by the bidder and, if there is any such correction; the same shall be initialed by the person(s) signing the tender. The entire document being part of tender document should be page numbered. The Authorization Letter shall also be furnished along with the tender, as per the **Appendix D**.

8.4 A person signing (manually or digitally) the tender form or any documents forming part of the bid on behalf of another shall be deemed to warrant that he has authority to bind such other persons and if, on enquiry, it appears that the persons so signing had no authority to do so, the BRLPS may, without prejudice to other civil and criminal remedies, cancel the agreement and hold the signatory liable for all cost and damages.

8.5 Prices are to be quoted in the financial Bid format (provided on e-Procurement Portal) in online mode only. The financial bid submitted in any other format will be treated as non-responsive. The bidder will be required to download the financial bid file, from e-tendering portal and quote the prices, put the signature and name of bidding agency in the prescribed format before uploading it. The bidder shall quote prices in the provided format. The bidder(s) shall not rename the financial bid files downloaded.

8.6 Required documents must be submitted through online mode on eProcurement Portal <https://eproc2.bihar.gov.in> to assess eligibility status (as per the criteria defined in Section III) and to evaluate the technical proposal.

9. Tender Submission

9.1. Bihar Rural Livelihoods Promotion Society (BRLPS) will open the tenders (online) at the date and time as indicated in Point 4 of the Notice Inviting Tender (NIT). In case the specified date of tender opening falls on / is subsequently declared a holiday or closed day for the BRLPS, the tenders will be opened in online mode, on the next working day at designated time.

9.2. Technical evaluation of the Bid will be done based on technical qualification criteria and documents mentioned in Eligibility Criteria as mentioned in SECTION-III, failing which the bid will not be considered for technical evaluation.

9.3. The technical evaluation shall be done based on eligibility criteria and based on documents/papers submitted by the bidder on e-Procurement Portal <https://eproc2.bihar.gov.in>.

9.4. The financial bids of bidders whose technical bids are found technically responsive and comply with the bid documents will only be considered for financial bid opening. The date of opening of

financial bids shall be communicated to such bidders through e-procurement portal as above, who are technically qualified.

- 9.5. No bidder can place more than one bid in any form for this NIT.
- 9.6. The Bidder cannot bid for a part of the tender but must give a single bid taking into consideration all the responsibilities (mentioned in this document) as single unit, subject to all the conditions as laid down in this tender document.
- 9.7. If the date fixed for opening of financial bids is declared as holiday by the BRLPS, the revised date of schedule will be notified on the e-Procurement Portal <https://eproc2.bihar.gov.in> as well as at www.brlps.in/procurement/tender.
- 9.8. However, in absence of such notification, the bids will be opened on next working day, time and venue remaining unaltered.

EVALUATION OF TENDERS

Scrutiny of Tenders

The tenders will be scrutinized by the procurement committee to determine whether they are complete and meet the essential and important requirements, conditions and whether the bidder is eligible as per criteria laid down in the Section III of this tender document. The bids, which do not meet the aforesaid requirements are liable to be treated as non-responsive and may be ignored. The decision of the BRLPS as to whether the bidder is eligible or not and whether the bid is responsive or not shall be final and binding on the bidders. Only the bids found eligible as per the criteria defined in Section III will be considered for technical evaluation. Financial bids of only these bidders will qualify in technical evaluation will be considered for financial bid opening and further evaluation. Bihar Financial Rule and amendments published time to time will be followed in the bidding process.

1. Infirmary/non-conformity

The BRLPS may waive minor infirmity and/or non-conformity in a tender, provided it does not constitute any material deviation. The decision of the BRLPS as to whether the deviation is material or not, shall be final and binding on the bidders.

2. Discrepancies in Prices

- 2.1. If there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.
- 2.2. If as per the judgment of the BRLPS, there is any such arithmetical discrepancy in a bid, the same will be suitably conveyed to the bidder by e-mail/speed post. If the bidder does not agree to the observation of the BRLPS, the tender is liable to be ignored.

3. Bidder's capability to perform the supply and installation of 800 desktops.

The BRLPS, through the above process of tender scrutiny and evaluation will determine to its satisfaction whether the bidder, who has quoted the L1 price is qualified as per the bid . In such conditions, decision of the BRLPS shall be final and binding on the bidders.

4. Contacting the Bihar Rural Livelihoods Promotion Society (BRLPS)

- 4.1. From the time of submission of tender to the time of award, if a bidder needs to contact the BRLPS for any reason relating to its tender, it should do so only in writing.
- 4.2. In case a bidder attempts to influence the BRLPS, on the BRLPS's decision on scrutiny, comparison & evaluation of tenders and awarding the work, the tender of the bidder shall be liable for rejection and it may also lead to forfeiture of EMD in addition to appropriate legal action being taken against that bidder, as deemed fit by the BRLPS.

5. Bid Clarification

- 5.1. To facilitate evaluation of bids, the BRLPS may, at its sole discretion, may seek clarifications in writing from any Bidder regarding their bid. Notwithstanding anything contained in the NIT, the BRLPS reserves the right not to take into consideration any such clarifications sought during the evaluation of the bid.
- 5.2. At any point in time during the bidding process, if required by the BRLPS, it is the Bidders' responsibility to provide required evidence of their eligibility as per the terms of the NIT, to the satisfaction of the BRLPS. If no response is received by due date, the BRLPS shall evaluate the offer as per available information. The procurement committee in the BRLPS can verify the facts and figures quoted in the bid. The BRLPS reserves the right to conduct

detailed due diligence of the information provided by the Bidders for qualification and financial evaluation.

6. Fraud and Corrupt Practices

6.1 The Agency and their respective officers, employees, agents, and advisers shall observe the highest standard of ethics during the Evaluation Process. Notwithstanding anything to the contrary contained herein, the BRLPS may reject a bid without being liable in any manner whatsoever to the bidder, if it determines that the bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice in the Selection Process.

6.2 Without prejudice to the rights of the BRLPS here-in-above, if a bidder is found by the BRLPS to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Evaluation Process and failure to complete the assignment under the agreement, such bidder shall not be eligible to participate in any tender issued by the BRLPS for a maximum period of 3 (Three) years from the date such bidder is found by the BRLPS to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.

6.3 For the purposes of this Clause, the following terms shall have the meaning hereinafter respectively assigned to them:

6.3.1 **“Corrupt practice”** means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the Selection Process (for avoidance of doubt, offering of employment to, or employing, or engaging in any manner whatsoever, directly, or indirectly, any official of the BRLPS who is or has been associated in any manner, directly or indirectly, with the Selection Process.

6.3.2 **“Fraudulent practice”** means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the Selection Process.

6.3.3 **“Coercive practice”** means impairing or harming or threatening to impair or harm, directly or indirectly, any person or property to influence any person’s participation or action in the Selection Process.

6.3.4 **“Undesirable practice”** means (i) establishing contact with any person connected with or employed or engaged by the BRLPS with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest, and

6.3.5 **“Restrictive practice”** means forming a cartel or arriving at any understanding or arrangement among bidders with the objective of restricting or manipulating a full and fair competition in the Selection Process.

7. Selection Process

- a. Technical bids of all bidders which meet the basic requirements (i.e., tender fee, deposit of Earnest Money Deposit etc.) would be taken up for their eligibility evaluation as per the eligibility criteria defined in Section III.

- b. **Bihar Financial Rule and amendments published time to time will be considered in this bidding process.**
- c. Technical bids of only those bidders who are found eligible, as per the criteria defined in Section III, will only be considered for opening of their financial bid.
- d. The final selection will be based on the 'Least Cost Selection' (LCS) method based on the total L1 price received (Desktops with all accessories, UPS and MS office with warranty) for 800 quantity as published in the RFB.
- e. In case Lowest responsive bidder (L 1) declines/ fails to supply and install on time as a whole or partially, supply and installation may be taken from L2- L3 bidder on L1 rate with the consent of L1 bidder.
- f. Quantity may be increased/ decreased by 20% (Twenty percent) as per requirement.

8.1 Technical Bid

- a. In this part, the bid shall be reviewed for determining the compliance of the general conditions of the bid and Eligibility Criteria as mentioned in the bidding document. Any deviation for general conditions of the bid and eligibility criteria shall lead to rejection of the bid.
- b. During evaluation of the technical bids, bidders are expected to meet all the conditions of the bidding document and the eligibility criteria as mentioned in Section-III. Bidders failing to meet these criteria or not submitting requisite supporting documents / documentary evidence for supporting eligibility criteria are liable to be rejected summarily.
- c. The bidder must possess the requisite experience, strength, and capabilities in supplying the material necessary to meet the requirements, as described in the bidding document. The bids must be complete in all respects and should cover the entire item with its specification as stipulated in this document.

8.2 Financial Bid

Financial bids of all the eligible bidders (as per the criteria defined in Section III) will be opened and evaluated.

- a) BRLPS will open 'Financial Bid' of only those Bidders, who are found eligible as per the criteria defined in Section III.
- b) The Financial Bid should be furnished clearly indicating the bid amount in the format given on e-portal. In the event of any difference between figure and word, the amount indicating in words shall be considered.
- c) The Financial Bid should be inclusive of all charges, applicable taxes and duties, excluding GST.

8.3 The BRLPS reserves the right to accept in part or in full any tender or reject any tender(s) without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award, without incurring any liability, whatsoever to the affected bidder(s).

8.4 The bidder shall within 7 days of issue of the Letter of Intent (LoI), give his acceptance.

8.5 The BRLPS will notify the successful bidder(s) in writing by issuing a Letter of Intent (LoI), that its tender has been accepted, briefly indicating there in the essential details like description of desktops etc. and corresponding prices accepted, subject to the agreement to be signed between the parties "*floats from this NIT*" having the terms and conditions etc., therein.

- 8.6** The successful bidder must furnish the required Performance Security (PS), before executing the agreement/ signing of the agreement document, failing which the EMD will be forfeited and the award will be cancelled and bidder may be debarred reasonably. Relevant details about the performance security have been provided under Section IV Clause 8.
- 8.7** The agreement will be signed with the successful bidder within 10 working days of the issue of the Letter of Intent (LoI) and submission of Performance Security. The stamp duty and registration charges, if any, payable on the Agreement will be borne by the successful bidder.
- 8.8** The Successful bidder must provide Toll Free number & Email ID for any complain during warranty period. Complain should be solved within 07 working days.

TECHNICAL EVALUATION CRITERIA

Eligibility Criteria for Bidder:

S N	Qualification Criteria for Bidder	Documentary Evidence Required
1	The bidder should be an established entity registered for supply of IT/ITES/IT Services/ Information technology products business in India under the Company's Act 1956/2013, or Partnership Act 1932, or Limited Liability Partnership Act 2008 and should be 5 years old entity	<p>Copies of the certificate of Incorporation, issued by the Registrar of Companies (Roc) under the Companies 1956/2013 along with copies of the Memorandum of Association (MoA) and Articles of Association (AoA)</p> <p>For Partnership Firm – Copy of Partnership deed under the partnership Act 1932.</p> <p>For Limited Liability Partnership (LLP) firm- Copy of the Certificate of Incorporation issued by the registrar of Firms Firm under the Limited Liability Partnership Act 2008.</p>
2	The Bidder should be registered with the GST department and carry a valid PAN and GST Number	The Bidder should provide self-attested Copy of GST registration certificate & PAN
3	The bidder must have minimum average annual turnover of Rs. 15.0 crore during the last three financial years (FY:2021-22, 2022-23, 2023-24).	The bidder should provide self-attested copies of the audited Profit & Loss Account of the company and Certificate from the Chartered Accountant (mentioning UDIN) clearly stating the total turnover for (FY: 2021-22, 2022-23, 2023-24).
4	The bidder should have positive net worth in three financial years (FY:2021-22, 2022-23, 2023-24). as per their audited balance sheet	The Bidder should Provide copies of the audited Balance Sheet of the company and certificate from the Chartered Accountant (mentioning UDIN) stating the net worth.
5	The bidder must submit the MAF for Desktops & UPS for which the products in Bid are quoted	The Bidder should provide Letter of Authorization from OEM with regard to this bid with undertaking to provide onsite warranty
6	The Bidder will provide a signed undertaking from the Competent Authority of the system OEM that would certify that all the components / parts / assembly / software used in the hardware supplied were original / new components / parts / assembly / software, and that no refurbished / duplicate / second hand components /parts / assembly/ software were being used or would be used.	Undertaking from OEM mentioning and confirming the details as asked
7	The Bidder should have undertaken supplies of major IT/ICT Products i.e. Server/Desktop/Laptop and Printer for a value of Rs. 10 Crore in any one financial year of last	Relevant proof (self-attested copy of Work Order/ Agreement) to be submitted

	5 financial Years (Between 01st April, 2020 to 31st March, 2025) for the State Govt./ Central Govt / PSU in India	
8	Bidder should have valid Income tax returns for the last three financial years (FY:2021-22, 2022-23, 2023-24), issued by Income Tax Department and should have PAN Card	The Bidder should provide Acknowledgement of Income Tax Return (ITR) filled for three Assessment years (AY: FY: 2023-24, 2024-25 & 2025-26).
9	The Bidder should have valid GST returns	Provide Copy of GSTR-9 for FY: 2023-24.
10	Authorization for bidder confirming that the products quoted are not end of life products. Undertake that the support including spares, patches for the quoted products shall be available for the next 5 years	Certificate from OEM mentioning and confirming the details as asked
11	The Bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices and should not be blacklisted by any State Govt./ Central Govt./ PSU for any reason in last 5 years across India	The Bidder should provide affidavit (on a stamp paper with appropriate value) sworn before Executive Magistrate/notary of not being engaged in any fraudulent or corrupt practices and not being blacklisted by any agency / authority / or any society of the State Govt./ Central Govt. /PSU during last five financial years
12	Desktop Computer: The turnover of the manufacturer (OEM) of Desktop /Servers should be minimum average of rupees 1000 Cr. (One Thousand Crores) per annum during the last three financial years (FY: FY:2021-22, 2022-23, 2023-24).	Extracts from the audited Balance sheet and Profit & Loss, "Or" Certificate from the statutory auditor /CA certificate Mentioning UDIN.
13	OEM's experience of more than 10 years in the manufacturing of Desktop PCs/Servers/Thin Clients	OEM Declaration of experience (On OEM's Letter Head) and supporting document related with existence of OEM
14	OEM Should not be Blacklisted /Debarred from Govt. /Public sector Undertaking in the last 5 years across India.	Self-declaration – No Blacklisting undertaking (On OEM's letter head)
15	OEM must have service centre in Bihar.	Undertaking to this effect should have submitted

Eligibility Criteria of Original Equipment Manufacturers (OEM):

SN	Qualification Criteria for OEM	Documentary Evidence Required
1	The OEM should be an established entity registered for manufacture and supply of IT/ITES/IT Services/ Information technology products business in India under the Company's Act 1956/2013, or Partnership Act 1932, or Limited Liability Partnership Act 2008 and should be 5 years old entity	<p>Copies of the certificate of Incorporation, issued by the Registrar of Companies (Roc) under the Companies 1956/2013 along with copies of the Memorandum of Association (MoA) and Articles of Association (AoA)</p> <p>For Partnership Firm – Copy of Partnership deed under the partnership Act 1932.</p> <p>For Limited Liability Partnership (LLP) firm- Copy of the Certificate of Incorporation issued by the registrar of Firms Firm under the Limited Liability Partnership Act 2008.</p>
2	The OEM should be registered with the GST department and carry a valid PAN and GST Number	Provide self-attested Copy of GST registration certificate & PAN.
3	The Turnover of the manufacturer (OEM) of Desktop /Servers should be minimum average of rupees 1000 Cr. (One Thousand Crores) per annum during the last three financial years (FY: FY:2021-22, 2022-23, 2023-24).	Extracts from the audited Balance sheet and Profit & Loss, "Or" Certificate from the statutory auditor /CA certificate Mentioning UDIN
4	The OEM should have positive net worth in three financial years (FY:2021-22, 2022-23, 2023-24). as per their audited balance sheet	The OEM should Provide copies of the audited Balance Sheet of the company and certificate from the Chartered Accountant (mentioning UDIN) stating the net worth.
5	The OEM will provide a signed undertaking that that all the components / parts / assembly / software used in the hardware supplied were original / new components / parts / assembly / software, and that no refurbished / duplicate / second hand components /parts / assembly/ software were being used or would be used	Undertaking from OEM mentioning and confirming the details as asked
6	The OEM should have undertaken supplies of major IT/ICT Products i.e Server/ Desktop/ Laptop and Printer for a value of Rs. 10 Crore in any one financial year of last 5 financial Years (Between 01st April, 2020 to 31st March, 2025) for the State Govt./ Central Govt / PSU in India	Relevant proof (self-attested copy of Work Order/Agreement) to be submitted
7	OEM should have valid Income tax returns for the last three financial years (FY:2021-22, 2022-23, 2023-24), issued by Income Tax Department and should have PAN Card	Provide Acknowledgement of Income Tax Return (ITR) filled for three Assessment years (AY: FY: 2023-24, 2024-25 & 2025-26).
8	The OEM should have valid GST returns	Provide Copy of GSTR-9 for FY: 2023-24.
9	Undertaking to confirm that the products quoted are not end of life products. Undertake that the support including spares, patches for the quoted products shall be available for the next 5 years	Certificate confirming the details as asked
10	OEM shall not be under a declaration of	The OEM should provide affidavit (on a stamp paper with appropriate value) sworn before

	ineligibility for corrupt or fraudulent practices and should not be blacklisted by any State Govt./ Central Govt./ PSU for any reason in last 5 years across India	Executive Magistrate/notary of not being engaged in any fraudulent or corrupt practices and not being blacklisted by any agency / authority / or any society of the State Govt./ Central Govt. /PSU during last five financial years.
11	OEM must have service centre in Bihar.	Undertaking to this effect should have submitted

▪

TERMS AND CONDITIONS

1. Payments

1.1. The prices quoted in the financial bid shall include all applicable taxes and duties, transportation charges etc. excluding Goods & Services Tax (GST). If applicable, GST will be paid as per the prevailing rates.

It is mandatory for the bidder to quote unit rate for all the items in the available price format. This shall be quoted in the format available at e-procurement portal.

- a. No advance payment shall be made.
- b. Payment will be made after successful completion of delivery and installation and upon submission of invoice with E-Way Bill and delivery challans. All the delivery challans should be duly signed and stamped with date from the concerned DPCU.
- c. All delivery challans should bear the serial number of items supplied and key numbers of software.
- d. The payment will be subject to statutory deductions as per applicable laws.
- e. **Successful bidder will have to obtain GST registration in Bihar and certificate of same should be submitted to BRLPS before submitting invoice.**

2. Performance Review and Penalty provisions

BRLPS will be reviewing the performance of the supply to assess the quality of supplied desktops etc.

3. Signing of the Agreement

The agreement will be signed with the successful bidder. The agreement with successful bidder shall be executed within 10 days of the issue of the Letter of Intent and submission of performance security. The selected bidder will have to submit the Performance Security (PS), as applicable before signing of the agreement. Non-fulfilment of this condition will result in cancellation of the award and forfeiture of the EMD with consequential legal action.

4. Sub Contracts

Sub-letting/ Sub-contracting of the work will not be allowed and agreement may be terminated in case the supplier sublets or sub-contracts its liabilities/responsibilities/obligation to other. Penal action shall also be taken against the supplier.

5. Liquidated damage (for delays)

An amount equivalent to 0.07% per day will be deducted from the invoice of supplier for delayed quantity for delay in supply and installation as mentioned in the signed agreement.

6. Quality Verification

Quality of desktops with accessories may be verified either by a team of BRLPS officials or by a third-party agency as per the discretion of BRLPS. The quality verification may be done either at printer's site or at the site of place of delivery. Supplier must inform in writing about its readiness before the start of delivery, so that quality may be verified. However, period between confirmation from bidder for quality verification and date of quality verification shall not be considered as delay.

If any deviation is observed in overall quality, bidder may be asked to replace the item at their own cost.

7. Modification to Agreement

The agreement when executed between the parties (BRLPS and Successful Bidder) shall constitute the entire agreement between the parties. However, modification, if any, in the agreement shall be in writing and with the consent of the parties.

8. Performance Security

- 8.1. The successful bidder will have to furnish a performance security in the shape of a Bank Guarantee issued by a Nationalized/Scheduled Indian Bank in favor of Bihar Rural Livelihoods Promotion Society for an amount equivalent to 10 (Ten) % of the agreement value. The Bank guarantee shall be as per proforma at “**Appendix:E**” and remain valid for a period, which is six months beyond the date of expiry of warranty period. The performance security should be submitted before signing the agreement.
- 8.2. If the supplier violates any of the terms and conditions of agreement, the Performance Security shall be liable for forfeiture, wholly or partly, and the agreement may also be cancelled.
- 8.3. The Performance Security will be released without any interest to the supplier on successful completion of all obligations under the agreement.

9. Termination of Agreement

- 9.1. Any bidder found to be involved in fraudulent practices (misrepresentation or omission of facts or suppression/hiding of facts or disclosure of incomplete facts), to secure eligibility to the bidding process during the submission of bid or after release of Letter of Intent (LoI) or agreement formalization, shall be liable for punitive action amounting to debarment of the bidder and forfeiture of EMD (Bid Security) or Performance Security (as applicable).
- 9.2. BRLPS without prejudice to any other rights and remedies available to it, may, by prior written notice of default sent to the supplier, terminate the agreement in whole or in part, if the supplier fails to perform the supply as specified in the signed agreement read with the terms of the agreement or any other obligations within the time period specified in the agreement or for any breach of the agreement, the performance security may be forfeited and other suitable legal action may also be taken against the supplier.
- 9.3. Unless otherwise instructed BRLPS, the supplier shall continue to supply to the extent agreement not terminated.

10. Termination for Insolvency

If the supplier becomes bankrupt or otherwise insolvent, it will inform to the BRLPS within 30 days' written notice to terminate the agreement. The BRLPS reserves the right to terminate, without any compensation, whatsoever, to the supplier, and BRLPS may also forfeit the performance security.

11. Termination by Mutual Consent

In the event, BRLPS and the supplier mutually agrees to terminate the agreement, either party shall give 30 days' prior written notice to the other party and after the consent of both parties, the agreement may be terminated without any Legal or Financial Obligation on any Party to the agreement.

12. Force Majeure

- 12.1. Notwithstanding the provisions contained in the bidding document, the supplier shall not be liable for imposition of any such sanction so long the delay and/or failure of the supplier in fulfilling its obligations under the agreement is due to an event of Force Majeure declared by the appropriate government.
- 12.2. For purposes of this clause, Force Majeure means an event beyond the control of the supplier and not involving the supplier's fault or negligence and which is not foreseeable and not brought about at the instance of, the party claiming to be affected by such event and which has caused the non – performance or delay in performance. Such events may include and will not be limited to wars or revolutions, hostility, acts of public enemy, civil

commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes excluding by its employees, lockouts excluding by its management, and freight embargoes as notified by appropriate government.

- 12.3. If a Force Majeure situation arises, the supplier shall promptly notify the BRLPS in writing of such conditions and the cause thereof within twenty-one days of occurrence of such event. Unless otherwise directed by the BRLPS in writing, the supplier shall continue to perform its obligations under the agreement as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 12.4. In case due to a Force Majeure event, BRLPS is unable to fulfil its commitment under the agreement and responsibility, BRLPS will notify the supplier accordingly and subsequent actions taken on similar lines described in above sub-paragraphs

13. Notices

Notice, if any, relating to the agreement given by one party to the other, shall be sent in writing or by e-mail or facsimile or post. The addresses of the parties for exchanging such notices will be the addresses as incorporated in the agreement.

14. Resolution of disputes

- 14.1. Any dispute or difference or claim arising out of or in relation to the Agreement, will be settled by reaching a mutual understanding between the parties.
- 14.2. If the parties fail to resolve the issue with mutual understanding, the same will be settled as per the existing law of land through the competent court of law under the territorial jurisdiction of Patna, Bihar Courts only.

15. Applicable Law

The agreement shall be governed by and interpreted in accordance with the laws of India (including specific Bihar laws) for the time being in force.

16. Specification and quantity of Desktops to be procured

The specification of desktops etc. to be procured with quantity is attached as **Appendix-A** of this bidding document.

17. Delivery Schedule

The delivery schedule is attached as **Appendix-B** of this bid document.

18. The supplier shall maintain confidentiality of all the data collected during the process, and shall make adequate arrangements for security on their own cost.

Chief Executive Officer cum Mission Director
Bihar Rural Livelihoods Promotion Society

Specification of Desktops (800 quantity)

Sl. No.	Item	Minimum Specifications
1	Processor	Intel / AMD Core i7 with min 18 cores, min 30 MB cache, support 5.20 GHz or more turbo frequency. Processor not to be launched before 2024.
2	Chipset	Min. Intel Q 670 series chipset /AMD Pro 600 series Chipset Or above (Compatible and equally match with latest generation Processor)
3	Memory	Min. 16 GB DDR5(1*16 GB) , DDR5, 5600 MT/s RAM with 64 GB expandability and One DIMM slot should be Freely available
4	Motherboard	OEM motherboard with OEM logo should be embossed/printed on the mother board (Sticker is not acceptable). Integrated hardware diagnostic tool in the BIOS from same desktop OEM, BIOS or the Desktop must be from Desktop OEM. Minimum 2XM.2 slots and Minimum 3X expansion slots (including 1X PCIe gen 3X 16 slots)
5	Storage	Min. 1TB PCIe M.2 NVMe SSD
6	Graphics	Integrated/Inbuilt
7	Operating System	Factory pre-install Windows 11 professional (64 bit) with latest Service Pack. Systems Hardware driver should be available in OEM website against the offered model. OEM letter confirming that Operating system pre- loaded / pre-installed from OEM factory only.
8	Networking	Integrated Ethernet controller (10/100/1000 Mbps), Wi-Fi 6 and Bluetooth
9	Ports	Min. total 8 Nos. of USB (4 USB 2.0, 1 USB 3.2 Gen 1 Type-C-port, min. 1 USB 3.2 Gen 1 port, 2 USB 3.2 Gen 1 ports) 1X HDMI, 1X Display port, 1 X RJ45 port.
10	Power Management	Min. 180W with minimum 85% energy efficient or higher.
12	Security	TPM 2.0 (Hardware)
13	Monitor	21.5 "Wide TFT TCO 8 and energy 8 certified Resolution min 1920x1080. with internal power supply. Min. 2X2W speaker.
14	Keyboard	104 Keys or Higher OEM USB Keyboard with INR currency symbol. Same desktop OEM make.
15	Mouse	Optical Scroll with USB Interface. OEM Mouse.
16	Certification	Microsoft Windows 11 & Linux / Ubuntu, FCC, CE,UL, Energy Star 8.0, ROHS, ISO 9001,14001,27001, 50001 and 45000 for OEM. Technical Compliance and Warranty undertaking on OEM Letterhead.
17	Accessories	All Power Cords, Connecting cable, Patch Cord etc.

18	Warranty	03 Years Comprehensive OEM onsite Warranty including all accessories.
19	UPS	1 KVA UPS offline with 30 mins. back up with 2 years Onsite Comprehensive Warranty (OEM undertaking to be provided)
20	MS Office	MS Office Home and Business with latest version. MS office should have min 3 years of license period validity.

Delivery Schedule

APPENDIX – B

Sl. No.	District	Quantity to be Supplied	Delivery Period
1	Araria	19	Within 30 days from the date of Signing of Agreement
2	Arwal	12	
3	Aurangabad	12	
4	Banka	20	
5	Begusarai	36	
6	Bhagalpur	17	
7	Bhojpur	32	
8	Buxar	17	
9	Darbhanga	45	
10	Gaya	22	
11	Gopalganj	14	
12	Jamui	21	
13	Jehanabad	9	
14	Kaimur	17	
15	Katihar	30	
16	Khagaria	8	
17	Kishanganj	14	
18	Lakhisarai	9	
19	Madhepura	14	
20	Madhubani	12	
21	Munger	14	
22	Muzaffarpur	19	
23	Nalanda	25	
24	Nawada	35	
25	Paschim Champaran	26	
26	Patna	25	
27	Purbi Champaran	37	
28	Purnea	13	
29	Rohtas	34	
30	Saharsa	22	
31	Samastipur	17	
32	Saran	20	
33	Shaikhpora	9	
34	Sheohar	5	
35	Sitamadhi	19	
36	Siwan	40	
37	Supaul	26	
38	Vaishali	37	
Total		800	

APPENDIX-C

FORWARDING LETTER FOR TECHNICAL BID

(To be submitted by all bidders in their letter head)

To,
The Chief Executive Officer cum Mission Director
Bihar Rural Livelihoods Promotion Society,
Patna Bihar.

Sub: Bid for Supply & Installation of Desktops with accessories, UPS and MS office.
Sir,

We are submitting, herewith our bid for supply Desktops with all accessories, UPS and MS office etc. as per the terms defined in the bid document.

We agree to accept all the terms and condition stipulated in your bid document.

Enclosures:

- 1.
- 2.
- 3.

Signature of the Bidder/agency.....
Seal of the Bidder/agency

AUTHORIZATION LETTER FOR SIGNING OF BID

(On Non – judicial stamp paper of appropriate value duly attested by

Notary Public)

POWER OF ATTORNEY

Know all men by these present, we _____ (*name and address of the registered office of the Single Entity*) do hereby constitute, appoint and authorize Mr. / Ms. ___ R/o ___ (*name and address of residence*) who is presently employed with us and holding the position of _____ as our authorized representative, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to the bid of the firm/ organization, _____ for “ **Supply and Installation of Desktops with all accessories, UPS and MS office**” (the “**Project**”), including signing and submission of all documents and providing information / responses to the Bihar Rural Livelihoods Promotion Society (BRLPS), representing us in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us. Dated this the.....day of 2025.

For
(Name, Designation and address)

Accepted
..... (Signature)
(Name , title and address of the Attorney)

Date:

Note:

- (i) The mode of execution of the Power of Attorney (PoA) should be in accordance with the procedure, if any, laid down, by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- (ii) In case, an authorized director of the bidder/ agency signs the bid, a certified copy of the appropriate resolution/document conveying such authority may be enclosed in lieu of the Power of Attorney (PoA).

**PROFORMA FOR BANK GUARANTEE FOR
PERFORMANCE SECURITY**

(To be stamped in accordance with Stamp Act)

Ref: Bank Guarantee No.:

Date:

To,

The

.....

.....

Dear Sir,

WHEREAS.....(Name and address of the Supplier)
(Hereinafter called "the supplier" has undertaken, in pursuance of Lol vide Letter No date
..... (Herein after "the agreement") for Supply & Installation of of Desktops with all
accessories, UPS and MS office.

AND WHEREAS it has been stipulated in the said Lol that the supplier shall furnish a Bank
Guarantee ("the Guarantee") from a Nationalized/Scheduled Indian Bank for the project/
performance of the contract " Supply and Installation of Desktops with all accessories, UPS and
MS office", as per the contract. WHEREAS we ("the bank", which expression shall be deemed to
include its successors and permitted assigns) have agreed to give the *[Name of BRLPS]* the
Guarantee:

THEREFORE, the Bank hereby agrees and affirms as follows:

1. The Bank hereby irrevocably and unconditionally guarantees the payment of Rs.....(as applicable), to *[Name of BRLPS]*, under the terms of the contract, on account of full or partial non-performance /non-implementation and/or delayed or defective performance/ implementation. Provided, however, that the maximum liability of the Bank towards BRLPS], under this Guarantee shall not, under any circumstances, exceed the aggregate.
2. In pursuance of the Guarantee, the Bank shall, immediately upon the receipt of a written notice from *[Name of BRLPS]*, stating full or partial non-implementation and/or delayed and/or defective implementation, which shall not be called in question, in that behalf and without delay/demur or set off, pay to BRLPS all sums demanded by *[Name of BRLPS]* under the said demand notice, subject to the maximum limits specified in BG. A notice from *[Name of BRLPS]* to the Bank shall be sent by Registered Post at the following address: Attention Mr.....(Mention the official address of the bidder).
3. The Guarantee shall come into effect immediately upon execution and shall remain in force for a period
4. The liability of the Bank under the terms of this Guarantee shall not, in any manner whatsoever, be modified, discharged or otherwise affected by:
 - a. Any change or amendment to the terms and conditions of the contract or the execution of any further contracts/Agreements
 - b. Any breach or non-compliance by the bidder with any of the terms and conditions of any contracts/credit arrangement, present or future, between the bidder and the bank.
5. The Bank also agrees that *[Name of BRLPS]* at its option, shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against agency and not withstanding any security or other guarantee that *[Name of BRLPS]* may have in relation to the bidder's liabilities.

6. The Bank shall not be released of its obligations under these presents by reasons of any act of omission or commission on the part of the *[Name of BRLPS]* or any other indulgence shown by *[Name of BRLPS]* or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving the Bank.
7. This guarantee shall be governed by the laws of India and only the courts of Patna, shall have exclusive jurisdiction in the adjudication of any dispute which may arise hereunder.

Date this the Day of 2025.

Witness 1:

Name:

(Signature)

Witness 2:

Name:

(Signature)

DECLARATION BY BIDDER

Format for Affidavit certifying that Entity/Promoter(s) / Director(s)/Members of Entity are not Blacklisted/Debarred (On a Stamp Paper of appropriate value)

Affidavit

I, M/s., (the names and addresses of the registered office) hereby certify and confirm that

we or any of our promoter(s) / director(s) are not ineligible for corrupt or fraudulent practices and blacklisted/barred/convicted by any court of law for any criminal or civil offences/declared ineligible by any Government, entity of GoB or any entity of State Government or Govt. of India, or any local self-government body or public undertaking in India for participating in future bids for unsatisfactory performance, corrupt, fraudulent or any other unethical business practices or for any other reasons, as on the date of submission of the bid documents.

And that we are hereby, declaring all ongoing litigations where our promoter(s)/director(s) are involved in with any government agency/state/central department/PSU, and as mentioned below:

- 1.
- 2.
- 3.
- 4.

We further confirm that we are aware that, our Application for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the contract period and the amounts paid till date shall stand forfeited without further intimation.

Dated this..... Day of, 2025

Name of the Bidder/ Agency.....

Signature of the Authorized Person:

Name of the Authorized Person:

Designation of the Authorized Person:

PARTICULARS OF THE BIDDER'S ORGANISATION

(To be submitted by all bidders)

1. Name :
2. Registered Address
3. Phone/Fax/Mail id
4. Company Registration Details :
5. Name of Bank, Account Number with IFSC Code:
6. Address of the office of Services Provider in the State, if any :

Year	Client Name & Project Overview	Project Duration & activities	No. of supplies made	No. of contract successfully completed	Contact Point (Name and Contact number)	Page No

7. Brief write-up about the firm / company. (use extra sheet if necessary)

Signature of Bidders

Date:

Place:

Name

Office Seal

Forms of Bid Security

Form of Bid Security - Bank Guarantee
[Guarantor letterhead or SWIFT identifier code]

Bank Guarantee No.....*[insert guarantee reference number]*Date.....*[insert date of issue of the guarantee]*

WHEREAS, _____ *[name of Bidder]* (hereinafter called "the Applicant") has submitted his Bid dated _____ *[date]* or will submit his Bid for the supply of _____ *[name of Contract]* (hereinafter called "the Bid") under Request for Bids No.....*[insert number]* (hereinafter called "the RFB")

KNOW ALL PEOPLE by these presents that We _____ *[name of bank]* of _____ *[name of country]* having our registered office at _____ (hereinafter called "the Bank") are bound unto _____ *[name of Purchaser]* (hereinafter called "the Purchaser ") in the sum of _____ for which payment well and truly to be made to the said Purchaser the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this _____ day of _____ 20____.

THE CONDITIONS of this obligation are:

- (1) If after Bid opening the Applicant (a) withdraws his bid during the period of Bid validity specified in the Letter of Bid; or (b) does not accept the correction of the Bid Price;

or

- (2) If the Applicant having been notified of the acceptance of his bid by the Purchaser during the period of Bid validity:
- (a) fails or refuses to execute the Contract Agreement in accordance with the Instructions to Bidders, if required; or
 - (b) fails or refuses to furnish the Performance Security, in accordance with the Instruction to Bidders.

we undertake to pay to the Purchaser up to the above amount (in whole or part thereof) upon receipt of his first written demand, without the Purchaser having to substantiate his demand, provided that in his demand the Purchaser will note that the amount claimed by him is due to him owing to the occurrence of one or any of the four conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date _____ days after the deadline for submission of Bids as such deadline is stated in the Instructions to Bidders or as it may be extended by the Purchaser, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this guarantee should reach the Bank not later than the above date.

DATE _____ SIGNATURE OF THE BANK _____

WITNESS _____ SEAL _____

 [signature, name, and address]

APPENDIX – I							
Price Format for Supply and Installation of 800 desktops							
Bihar Rural Livelihoods Promotion Society, Patna			Bid Ref No :- BRLPS/Proj-MIS/2380/24 dated – 28/07/2025				
			Currency in INR				
1	2	3	4	5	6	7 = 5 + 6	8 = 7 X 3
SN	Description	Quantity	Make , Model & Specification	Unit Price including transportation etc	GST	Total Unit price	Total price including GST , other etc
1	Desktops including all accessories with 03 years comprehensive OEM onsite warranty including all accessories	800	PLEASE DO NOT QUOTE RATES HERE. A SEPARATE SHEET IS AVAILABLE ON https://eproc2.bihar.gov.in (IN EXCEL FORMAT) TO QUOTE RATES.				
2	UPS with 02 years onsite comprehensive warranty	800					
3	MS office with minimum 03 years licence period validity	800					
Total Bid price in figures:							
Total bid price in words: -							
Note:- Least Cost Selection method will be considered by adding the total price of Desktops, UPS and MS office with warranty in evaluation and award of contract to successful bidder.							
Name of bidder with Signature: -							
Address of Bidder: -							
Email id and Mobile number:							
Date: -							